

Assignment Notice - GV2050-009

Consultancy title	National Consultant – Support to the Development of Senegal’s National Action Plan to Reduce GHG Emissions from Shipping and Ports		
Reference	GV2050-009		
Contract type	Individual consultant (home-based assignment)		
Period of contract	45 days over 6 months		
Contracting organization	International Maritime Organization (IMO)		
Programme title	GreenVoyage2050		
Date of issue	16/04/2026	Closing date for submission	30/04/2026

Background

GreenVoyage2050 is a major IMO technical cooperation programme that supports the reduction of greenhouse gas (GHG) emissions from ships, in line with the 2023 IMO Strategy on Reduction of GHG Emissions from Ships (Resolution MEPC.377(80)).

The programme supports developing countries in establishing legal and policy frameworks, undertaking baseline assessments, and identifying practical measures that support the decarbonization of the maritime sector.

Following IMO Circular Letter No. 5062, the Government of Senegal, through the National Agency for Maritime Affairs (ANAM), expressed its interest in receiving support under the GreenVoyage2050 Programme for the development of a National Action Plan (NAP) to reduce GHG emissions from shipping and ports.

Brief description of the assignment

The scope of work is to provide national coordination support to the development of Senegal’s National Action Plan (NAP) to reduce GHG emissions from shipping and ports.

The consultant will support the IMO GreenVoyage2050 Programme Coordination Unit (GV2050 PCU) and ANAM through:

- A comprehensive review of Senegal’s regulatory, institutional and strategic frameworks relevant to maritime decarbonization;
- Stakeholder identification and consultation;
- Preparation of summary reports;
- Facilitation of data collection and coordination with national institutions to support the Baseline Assessment;
- Support the organization of national stakeholder validation workshops.

Refer to the Terms of Reference (ToR) in Annex 1 for full assignment details.

Presentation of Proposals

Proposals should be submitted no later than 30 April 2026 and must include the following:

- **CV of the consultant (max. two pages)**, outlining relevant professional experience, qualifications, and suitability for the assignment, i.e., why the individual is considered to be the most suitable candidate for the assignment. The CV should also include contact details (email and telephone number) of the consultant and two (2) professional references who can certify competencies, professionalism, quality of writing, presentation and overall suitability to this ToR.
- **Brief description of the approach to work/technical proposal (max. two pages).**
- **Financial Proposal (max. one page)**, providing a financial proposal based on the Lump Sum Amount in United States Dollars (USD). The financial proposal must detail the amount payable per milestone outlined in section 7 of the ToR as well as the full amount payable and the daily rate chargeable by the consultant for the maximum period of 45 days over 6 months.

All application materials should be submitted **as one consolidated PDF file** by email to greenvoyage2050@imo.org indicating the following reference: **Ref. GV2050-009**

Proposals that are submitted after the closing deadline will not be considered. Applicants should note that every page of the Proposal beyond the maximum 5 page-limit will not be taken into consideration.

The proposals generated by AI (e.g., ChatGPT) will not be considered. By submitting your application, you certify that your responses and documents are your own original work.

Queries about the assignment can be directed to greenvoyage2050@imo.org.

Evaluation of Proposal

IMO, as the contracting party, will be responsible for evaluating applications.

Only those applications which are responsive and compliant will be evaluated. Applications will be evaluated on a value-for-money basis considering the strength of the technical proposal and the consultant's educational background and experience in delivering similar assignments. The contract will be awarded based on this evaluation, subject to acceptance of IMO's General Terms and Conditions. Shortlisted candidates may be contacted for an interview.

Please note that only shortlisted candidates will be contacted.

TERMS OF REFERENCE FOR THE NATIONAL CONSULTANT –

DEVELOPMENT OF SENEGAL’S NATIONAL ACTION PLAN TO REDUCE GHG EMISSIONS FROM SHIPPING AND PORTS

1 SCOPE OF WORK

- 1.1 The Government of Senegal, through the National Agency for Maritime Affairs (ANAM), is committed to decarbonizing its maritime sector in line with national climate priorities and international obligations. The scope of work is to provide national coordination support to inform the development of Senegal’s National Action Plan (NAP) to reduce GHG emissions from shipping and ports.
- 1.2 The national consultant will support the IMO GreenVoyage2050 Programme Coordination Unit (GV2050 PCU) through:
 - A comprehensive review of Senegal’s regulatory, institutional, and strategic framework relevant to maritime decarbonization;
 - Stakeholder identification and consultation;
 - Coordination support for national meetings and workshops;
 - Facilitation of data collection and liaison with national authorities to support the Baseline Assessment;
 - Preparation of summary and analytical reports.

2 BACKGROUND AND PURPOSE

- 2.1 The International Maritime Organization's [GreenVoyage2050 programme](#) is supporting developing countries in addressing GHG emissions from shipping. This programme aligns with key IMO policy frameworks, particularly the 2023 IMO Strategy on Reduction of GHG Emissions from Ships (Resolution MEPC.377(80)), henceforth referred to as the ‘2023 IMO Strategy’, and Resolution MEPC.367(79), adopted in 2022, which encourages Member States to develop and submit voluntary National Action Plans (NAPs) outlining respective policies and actions to address GHG emissions from ships.
- 2.2 Following IMO Circular Letter No. 5062, Senegal submitted an Expression of Interest to GreenVoyage2050 to support the development of its NAP for maritime decarbonization.
- 2.3 A Baseline Assessment Report will be developed in parallel by an international consultancy firm to analyze Senegal’s maritime sector, including fleet characteristics, port activities, fuel consumption, emissions trends, and alignment with national energy transition priorities.
- 2.4 The purpose of this consultancy is to provide strong national coordination, regulatory review, stakeholder engagement, and data facilitation to ensure that the NAP development process is grounded in Senegal’s institutional and legal framework and supported by national stakeholders.

3 REQUIREMENTS/TASKS

- 3.1 The consultant will work closely with ANAM, relevant ministries and agencies, IMO GreenVoyage2050 PCU and the international consultancy firm responsible for developing the Baseline Assessment and NAP drafting.

3.2 The National Action Plan and the Baseline Assessment will be developed by an international consulting firm contracted separately by IMO. The national consultant under this assignment will not be responsible for drafting the Baseline Assessment or the National Action Plan but will provide national coordination support, regulatory analysis, stakeholder engagement and data facilitation to inform their development.

3.3 The work of the national consultant will be divided into four phases. The consultant will be expected to deliver the following tasks:

A. INCEPTION PHASE

Objective: Familiarize with existing reports/data; finalize the approach for stakeholder engagement and providing inputs to the NAP development process.

Tasks:

A.1 Review relevant national documents, including climate policies, NDCs, maritime legislation, port regulations, energy transition strategies, environmental frameworks and sectoral studies.

A.2 Hold an inception meeting with ANAM and the GreenVoyage2050 PCU to agree on timelines and coordination arrangements.

A.3 Undertake stakeholders' identification and mapping and prepare a list of core stakeholders and wider stakeholders for the consultation phase.

A.4 Prepare an Inception Report (maximum 5 pages) outlining the proposed list of stakeholders, stakeholder engagement plan, workplan, timeline and data requirements for the Baseline Assessment support phase.

B. REGULATORY AND INSTITUTIONAL REVIEW PHASE

Objective: Analyse Senegal's institutional, legal and regulatory framework relevant to maritime decarbonization.

Tasks:

B.1 Review and analyse the existing institutional, legal and regulatory framework relating to relevant maritime decarbonization policies such as transport policy, port policy and climate policies.

B.2 Identify institutional mandates, coordination mechanisms, gaps, overlaps and potential areas requiring strengthening to enable maritime decarbonization.

B.3 Prepare a Regulatory and Institutional Review Report (approximately 15 - 20 pages) summarizing the current framework, key findings and recommendations for strengthening the enabling environment.

C. STAKEHOLDER CONSULTATION PHASE

Objective: Gather national stakeholder perspectives and inputs to inform the NAP.

Tasks:

C.1 Undertake stakeholder identification and mapping, distinguishing between core stakeholders and wider stakeholders relevant to maritime decarbonization.

C.2 Conduct a minimum of twenty (20) one-on-one consultations with key national stakeholders, including public administrations, port authorities, maritime operators, energy stakeholders, financial institutions, civil society and academia. The list of stakeholders and interview questions to be consulted will be agreed with ANAM and the GreenVoyage2050 PCU.

C.3 Where appropriate, support the organization of focused group discussions to encourage dialogue and gather additional qualitative insights.

C.4 Prepare a Stakeholder Consultation Summary Report (approximately 15 - 20 pages) synthesizing key findings, stakeholder priorities, identified challenges and opportunities, and proposed areas of action.

D. BASELINE ASSESSMENT AND WORKSHOP SUPPORT PHASE

Objective: Support coordination of the Baseline Assessment and national validation processes.

Tasks:

D.1 Liaise with relevant national institutions to facilitate access to data required by the international consultancy firm responsible for the Baseline Assessment.

D.2 Support coordination of meetings between the international consultancy firm and national stakeholders.

D.3 Compile and organize relevant national data in a structured format for submission to the international consultant.

D.4 Support ANAM in coordinating and organizing the in-person stakeholder validation workshop, including preparation of documentation and drafting of meeting minutes.

D.5 Prepare a concise Workshop Summary Report highlighting key conclusions and recommendations emerging from the validation meeting.

3.3 Throughout the consultancy, the contractor will:

- Provide regular progress updates to ANAM and GV2050 PCU.
- Keep detailed records of all meetings and consultations, including lists of participants and main points discussed.

3.4 The contractor is expected to be familiar with relevant national policies, regulations, and frameworks related to decarbonization and climate change, ensuring the NAP is fully aligned with Senegal's climate objectives.

3.5 This contract is open to all qualified candidates. IMO seeks to increase the number of women at all levels and, therefore qualified women are particularly encouraged to apply.

4 ITEMS PROVIDED BY IMO

The following guide documents may also serve as useful resources:

- GreenVoyage2050 [National Action Plan to address GHG emissions from ships - From decision to implementation](#)

5 FORMAT/LANGUAGE

5.1 The format of the report and PowerPoint presentations should include graphs, photos, and other visuals as appropriate. The contractor should use the MS Word and PowerPoint presentation templates, which will be provided by the GreenVoyage2050 Programme Coordination Unit, and all materials should display the IMO and GreenVoyage2050 logos.

5.2 The consultant must be fluent in both English and French to effectively engage with the stakeholders.

5.3 The report shall be drafted in English. Since English may not be the first language of all stakeholder consultation participants, clear/plain (but exact) language should be used to facilitate understanding.

6 QUALITY CONTROL

6.1 In conducting the work, the contractor may consult a broad range of reputable organizations, institutions, and resources with relevant experience and expertise within the areas of these Terms of Reference. The contractor must validate the credibility of the information obtained and appropriately reference all sources. The responsibility for the content of the work rests with the contractor.

7 DELIVERABLES (INCLUDING SCHEDULE) AND PAYMENT

7.1 The key milestones and deliverables are set out in the table below.

Deliverable	Schedule	Payment (USD)
1. Inception Phase: Submission of Inception Report (max. 5 pages)	Week 3	TBC
2. Regulatory & Institutional Review Report (max. 20 Pages)	Week 6	TBC
3. Stakeholder Consultation Summary Report (max. 20 pages)	Week 10	TBC
4. Workshop Summary Report (max. 10 pages)	TBC	TBC

7.2 The contractor will be paid in instalments upon delivery and clearance of the Milestones outlined in the table above.

8 COMMUNICATION AND ORGANIZATIONAL MATTERS

8.1 The contractor will be expected to work closely together and in coordination with the GreenVoyage2050 PCU, as well as relevant colleagues of ANAM, and to provide regular updates on project progress.

8.2 This work is considered a home-based assignment in Senegal. All meetings with relevant project stakeholders and the GreenVoyage2050 PCU will be conducted through conference calls

and, upon their agreement, will be recorded. Meetings with relevant national stakeholders may be held in person. International travel for the purpose of this assignment is not foreseen.

8.3 The Consultant will report to and submit all agreed deliverables to [Astrid Dispert](#), GreenVoyage2050 Programme Manager, IMO.

9 PROPOSED TIMEFRAME FOR DELIVERING THE ASSIGNMENT

9.1 The work will be conducted within approximately six months from May 2026, with the submission of key deliverables per the schedule set out in section 7.

10 CONSULTANT PROFILE

10.1 The Consultant must meet the following minimum qualifications and experience requirements:

- a. Education: University degree (Master or equivalent) in environmental sciences, climate change, maritime transport, engineering, energy policy, economics, public policy, or a related field.
- b. Professional Experience:
 - A minimum of five (5) years of relevant professional experience in climate policy, environmental management, maritime transport, regulatory analysis, or related fields;
 - Demonstrated experience in conducting policy or regulatory reviews and preparing analytical reports;
 - Experience in stakeholder engagement, consultation processes, and workshop facilitation;
 - Familiarity with Senegal's institutional and regulatory framework related to maritime, transport, energy, or climate policy.
- c. Technical Knowledge:
 - Knowledge of the maritime sector and port operations in Senegal;
 - Familiarity with international climate frameworks and IMO instruments is considered an asset.
- d. Other:
 - Fluency in French (spoken and written) is required;
 - Good working knowledge of English is required for drafting reports and liaising with IMO;
 - Strong analytical, coordination, and report-writing skills are essential.